

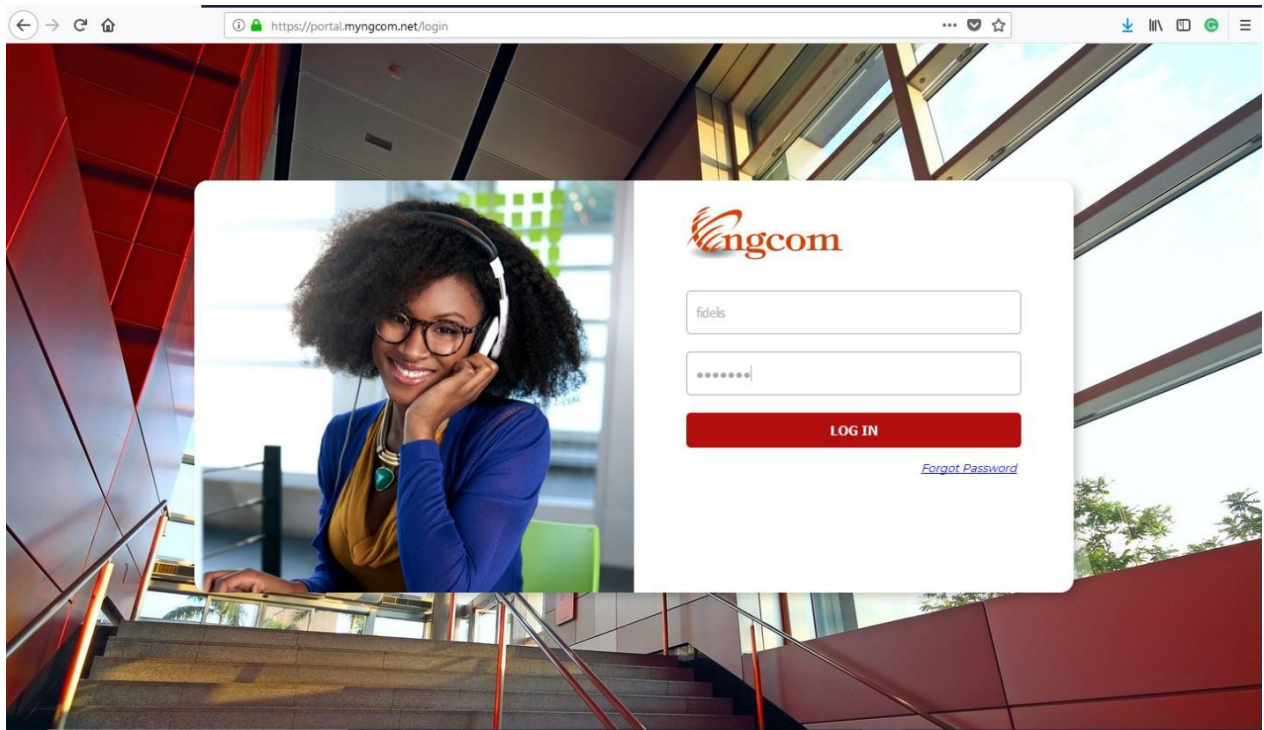
# NGCOM ONLINE PAYMENT PORTAL GUIDE

## To Activate Account

Follow the link below

<https://portal.myngcom.net/login>

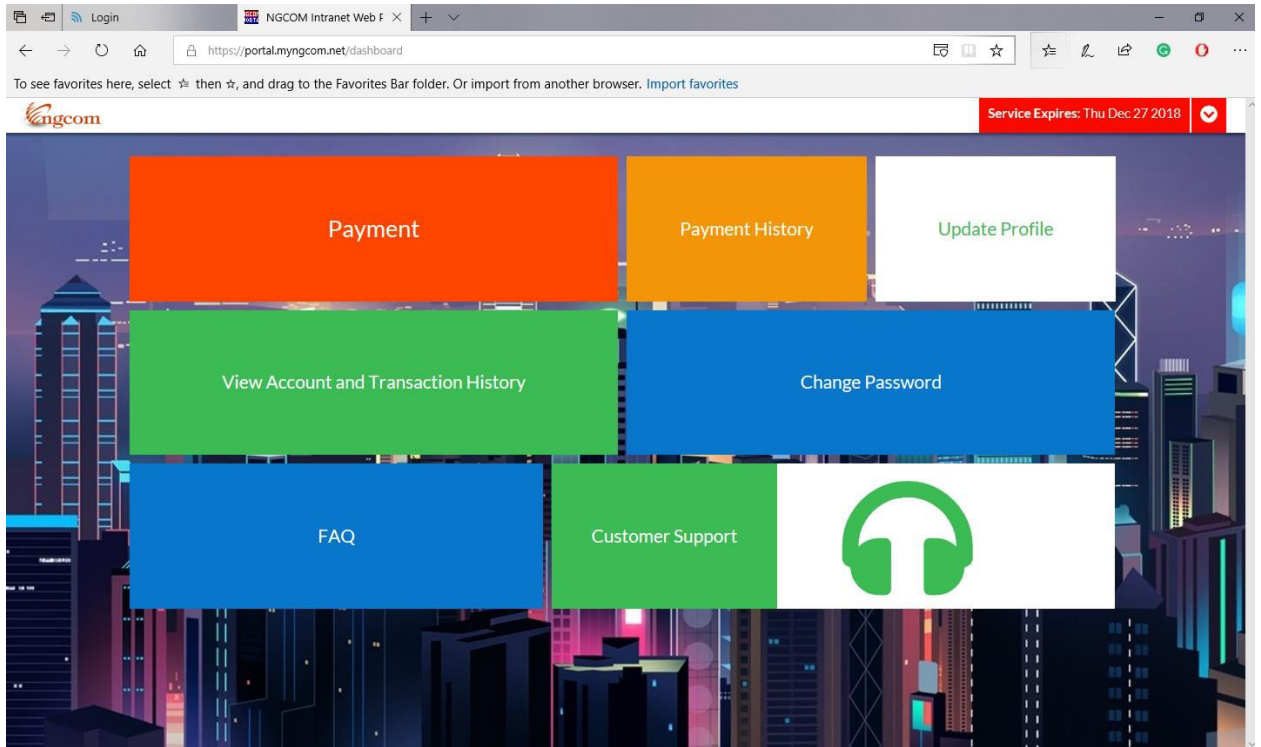
1. Login with your Username and temporal Password  
Note: This was sent to your email at sign-up



You will get a notification that your account has been activated on your registered email address

2. Check your email inbox or spam mail for the activation email and use the activation password to login on the portal

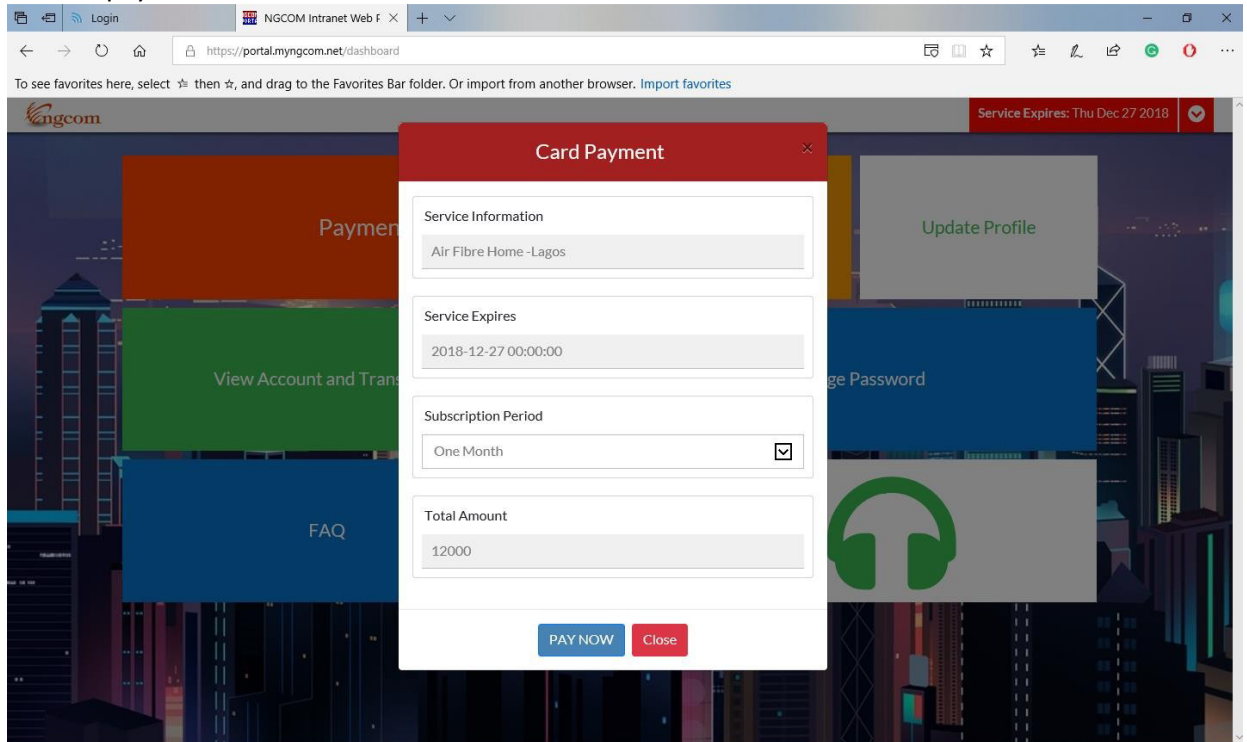
3. After signing in, you will be prompted to change your password



4.

## To Make Payment

1. Click on payment from the menu



2. select the number of months for subscription
3. And click Next
4. Choose a payment option
5. Use the payment interface to complete your payment
6. Once you have a successful transaction message, your airtime will be updated automatically
7. You can also visit the payment history page to see the list of your past payment transactions and query each transaction for their corresponding switch responses

**Thank you for giving us the opportunity to serve you better**

**Thank you for choosing NGCOM**